



INDIANA NATIONAL GUARD – HUMAN RESOURCES OFFICE (NGIN-PEH-A)
2002 SOUTH HOLT ROAD
INDIANAPOLIS, IN 46241
TELEPHONE: (317) 247-3390 DSN: 369-2300 EXT 73390

On Board Only
ARMY NATIONAL GUARD ACTIVE GUARD RESERVE (AGR)
VACANCY ANNOUNCEMENT
Informal

OPENING DATE: 18 March 2015 **CLOSING DATE:** 30 March 2015 **RANK/GRADE:** SFC/E-7- MSG/E-8
POSITION TITLE: Assistant Inspector General **MOS/AOC/BRANCH:** 00D5B
DUTY LOCATION: HHD, JFHQ-IN, Indianapolis, IN 46241
SELECTING OFFICIAL: COL Garry Bush, 317-247-3363
VICE: MSG Arnett

WHO MAY APPLY:

ENLISTED. SFC/E-7 must be on current EPS list to apply. For On Board Only Announcements, eligibility is limited to personnel currently in the Indiana Army National Guard who are serving Active Guard/Reserve (AGR) tours. Members with rank higher than position identified are eligible to apply, but will be required to take a reduction should they be selected. Position is open to female Soldiers.

MILITARY COMPATIBILITY

Upon selection, individual must be or become MOS/AOC qualified within twelve (12) months of appointment, with the exception of deployed Soldiers who will have an additional 12 months. Individual must also maintain satisfactory membership in the INARNG to include adherence to APFT and the height/weight standards. Upon DA approval the applicant will be required to attend and pass 3-week course at Ft. Belvoir, VA.

DUTIES AND RESPONSIBILITIES:

Not be on assignment instructions, be a high school graduate or have a general education degree (GED) (required); Senior Leader Course (SLC) (formerly ANCOC); undergraduate degree (associate's) is desirable, have broad experience and an Army background that reflects outstanding performance and demonstrated potential for future service, present good military bearing and appearance, have an "A" (No assignment limitation) or "B" (May have assignment limitations that are intended to protect against further physical damage/injury) profile serial code and a "1" under "S" factor for physical profile, remain in a deployable status for all required areas. Must hold or be eligible for a Secret security clearance.

HOW TO APPLY:

All applicants must submit a complete application packet to be considered for an AGR position. Applicants must forward the forms listed below to arrive in the Human Resource Office no later than 1600 est. hours on the Closing Date indicated above. E-mail applications to: ng.in.inarng.mbx.j1hr-agr-army@mail.mil subject line must read (AGR application Informal last name). **Combine all documents into 1 or 2 attached files. Hard copy applications such as faxed applications, hand carried applications, and mailed applications will no longer be accepted.** If possible, please scan packet in as a .tif file and efax. If the application packet is too large to be sent in one email, break the packet into two separate attachments and send it in two separate emails. If sending multiple emails, subject line must end in 1 of 2, 2 of 2 (example- AGR application Informal Smith, 1 of 2). For questions, please email: ng.in.inarng.mbx.j1hr-agr-army@mail.mil. **HRO will not review the application for completion or accuracy before the closing date.** The applicant is responsible to ensure the application is complete and all required documents are correct and included. If the application is incomplete, HRO will notify the applicant, and the applicant will have 24 hours to furnish the missing documentation. After that period has lapsed and documentation has not been completed, a letter will be sent to the individual indicating the reason for disqualification.

REQUIRED DOCUMENTS:

Encl: **NGIN Form 112 INARNG Requirements for On Board AGR Applications**
Copies of NCOER's from last 10 years; MFR required for missing/ non-rated time
Certified SRB and DA photo; MFR to explain why not current to include awards matching on DA photo and SRB
Example forms are located in a Zip file within the Job Announcement